



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

March 8, 2023

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of February 8, 2023

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending February 28, 2023

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

1. Approval of PaDOT Resolution authorizing Manager and Operations Manager to execute HOP application for the Tuscany II sanitary sewers.
2. Acceptance of HRG 2022 Annual Report and 2023 Budget
3. Approval of additional scope to existing HRG Service Order 6966.0457 for survey work at \$3,500 related to Crestview Acres Sewer Replacement Project
4. Adopt Resolution 01-03-23 COVID-19 Small Water & Sewer Grant application for the BR Plan Water Systems Upgrade Project
5. Approve Funding Commitment for the BR Plan Water Systems Upgrade Project

ADJOURNMENT:



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REGULAR MEETING

March 8, 2023

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak.
Absent from Meeting: Robert L. Burns

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the February 8, 2023 Board Meeting.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported on the status of the Deerfield Manor/ Links View Drive project. The notice to proceed was issued and the pre-construction meeting was held. The construction is expected to be a couple weeks.

Mr. Hanley reported status of the Crestview Acres portion of the 2022 Sewer Infrastructure Rehabilitation Project. The design realignment is complete, and there is additional survey work required to finalize. Mr. Jenkins recommended approval of the service order for the survey.

Motion: To approve HRG'S Service Order 0457.03 for the Locust Drive Area Survey for a lump sum amount of \$3,500.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported on the status of the inter-municipal agreement with USC for the Deerfield Manor/ Links View Drive project. The agreement is executed by all parties.

Mr. Jenkins reported on the status of the Crestview Acres portion of the 2022 Sewer Infrastructure Rehabilitation Project. There is an issue with one easement, it will be re-evaluated. Once easements are all agreed upon HRG will revise the drawings.

Mr. Jenkins reported the status of the re-bidding for the 2009 International tanker truck. There were no bids received. Mr. Jenkins reported he will seek guidance from the Solicitor for the sale as a result of no bids received and the bidding requirements in order to sell the truck.

Mr. Jenkins reported on the BR Plant Water Systems Upgrade project. As result of the design efforts in order to facilitate the installation of the new equipment with the existing pump gallery, the heating and ventilation system will need to be upgraded, so as to de-classify the space. Additionally, it has come to Management's attention the environment in the gallery room does not meet current code. GHD has provided a preliminary cost estimate for the upgrade of \$96,000 for the replacement of the current

ventilation system with a heat recovery ventilation system.

OPERATIONS MANAGER’S REPORT: Copy on File

Mr. Chucuddy presented the PaDOT resolution for the HOP permit for the Tuscany II sanitary sewers. PaDOT requires the permit in the Authority’s name.

Motion: Approval of PaDOT Resolution authorizing Manager and Operations Manager to execute HOP application for the Tuscany II sanitary sewers.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

FINANCIAL CONTROLLER’S REPORT: Copy on File

Ms. Mowry presented HRG’s Annual Engineer report and reported the Authority has met all the coverage requirements as required by the bond indenture. Ms. Mowry recommended acceptance of the report.

Motion: Acceptance of HRG’s Annual Engineer report as required by the bond indenture.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Ms. Mowry presented the revised resolution and the funding commitment letter as required for the COVID-19 Small Water & Sewer Grant application for the BR Plan Water Systems Upgrade Project. The revisions were the change in dates, bring the letters current dated this month.

Motion: Adoption of Resolution 01-03-23 COVID-19 Small Water & Sewer Grant application for the BR Plan Water Systems Upgrade Project.

Moved by Mr. Wells, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Motion: Approval of Funding Commitment for the BR Plan Water Systems Upgrade Project

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

FINANCIAL STATEMENT REVIEW: Month ending February, 2023.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$384, 893.77 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Fund	Disbursement	Total
Operating	Checks: 7864 through 7901 Void Ck and ACH	\$71,753.10
Operating Fund	Transfer to Debt Service Fund	\$98,847.50
Payroll	Transfer from Operating to Payroll fund	\$80,000.00

Developer Fund	Checks & Operating Fund Reimbursement	\$4,947
CFS Capital Improvement Fund	Requisition 2023-2	\$52,120
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$384,893.77

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:15 p.m.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Rebecca W. Kaminsky, Joseph A. Wells and John A. Banaszak

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Wells	Kaminsky	To approve minutes of February 8, 2023.	Approved
2	Banaszak	Kaminsky	To approve HRG'S Service Order 0457.03 for the Locust Drive Area Survey.	Approved
3	Kaminsky	Wells	Approval of PaDOT Resolution authorizing Manager and Operations Manager to execute HOP application for the Tuscany II sanitary sewers.	Approved
4	Kaminsky	Banaszak	Acceptance of HRG's Annual Engineer report as required by the bond indenture.	Approved
5	Wells	Banaszak	Adoption of Resolution 01-03-23 COVID-19 Small Water & Sewer Grant application for the BR Plan Water Systems Upgrade Project.	Approved
6	Banaszak	Wells	Approval of Funding Commitment for the BR Plan Water Systems Upgrade Project.	Approved
7	Kaminsky	Wells	To approve disbursements in the amount of \$384,893.77.	Approved
8	Kaminsky	Banaszak	To adjourn the Board Meeting at 7:15 p.m.	Approved